

CHAPTER 7 QUESTIONNAIRE

IMPORTANT – PLEASE READ CAREFULLY

List of information required prior to being able to file your bankruptcy:

_____ Fees need to be paid in full before proceeding with the following steps. Everything is time sensitive, so do not proceed with the following until you are paid in full.

_____ DEBT COUNSELING NEEDS TO BE COMPLETED. Have your certificate either faxed or e-mailed to our office. Information of an accredited counselor was provided to you at the time of your initial consultation. If you are married, each of you must complete the class and get a certificate. **DO NOT TAKE THIS CLASS UNTIL YOU PAY YOUR ATTORNEY FEES PLEASE BECAUSE THIS CERTIFICATE DOES EXPIRE!**

Provide us the following:

_____ Previous six months of pay stubs/proof of income (all sources – food stamp income, social security, retirement) – continue sending pay stubs until your case is filed!

_____ 2016 and 2017 Federal Tax Returns with including W-2(s). If you have not filed your 2017 returns, please remit your 2015 returns. If you have not filed tax returns in the last two years, provide us with copies of the last two returns you have filed.

_____ Complete the attached expense sheet – use a separate sheet if you need to add any additional information

_____ Either list your debts (names, addresses, account numbers and amount owed) or bring in copies of all your bills as well as any law suits filed against you. Remember, you cannot exclude anyone you owe money to, this includes family/friend.

Once you are paid in full and have gathered the requested information, please make an appointment to finalize your documents. Our phone number is (575) 527-8600 - toll free at 866-740-8600

Fax: (575) 527-1199 and our e-mail address: *documents@arvizulaw.com*

*If you are mailing your documents please send to:
2455 Missouri Ave. Suite C, Las Cruces NM 88001*

As a reminder, after your bankruptcy is filed, you have to complete an additional debtor's education class (if you are married, both of you need to complete the class.) This needs to be done before you can get a discharge, so please complete this class as soon as possible after your bankruptcy is filed.

Current Expenses

Do you and your spouse maintain separate households? No Yes. **If so, fill one page out for your household and another for your spouse's.**

The following questions ask for your expenses each month. If you are unsure of the amount you pay each month, but know the amount for a different period (per week, per day, every 2 months, etc.), write in the amount and the frequency that you pay the amount. Do not include the debts you will no longer be paying (ie, debts to be discharged in your bankruptcy – credit cards, vehicle you are surrendering, etc.)

Indicate how much you pay for each item each month...

1. your rent or your home mortgage \$ _____
Does that amount include real estate taxes? No Yes
Does it include property insurance? No Yes
2. electricity and heating \$ _____
3. water and sewage \$ _____
4. telephone service/long distance \$ _____
5. Do you have any other utility bills? If so, what, and how much per month?
_____ \$ _____
_____ \$ _____
6. home maintenance, including repairs and general upkeep \$ _____
7. food \$ _____
8. clothing \$ _____
9. laundry and dry cleaning \$ _____
10. medical and dental expenses \$ _____
11. transportation (not including car payments) \$ _____
12. entertainment, recreation, newspapers, magazines \$ _____
13. charitable contributions \$ _____
14. insurance not deducted from paycheck
a) homeowner's or renter's insurance \$ _____
b) life insurance \$ _____
c) health insurance \$ _____
d) auto insurance \$ _____
e) other insurance _____ \$ _____
15. taxes not deducted from paycheck \$ _____
16. installment payments for car, furniture, etc. (Specify)
_____ \$ _____
_____ \$ _____
17. alimony, maintenance, support paid to others \$ _____
18. payments for support of dependents not living at home \$ _____
19. expenses from operation of business \$ _____
20. other expenses not listed above _____ \$ _____
_____ \$ _____

Have you paid any creditors more than \$600 in the last 90 days, if so, to whom and how much?:

Have you paid any money to family/friends within the last year, if so, to whom and how much?: